

**Date: December 8, 2008**

*Date Minutes Approved: December 15, 2008*

## **BOARD OF SELECTMEN MINUTES**

**Present:** Jon Witten, Chair; Elizabeth Sullivan, Vice-Chair, and Andre Martecchini, Clerk.

**Absent:** No members were absent.

**Staff:** Richard MacDonald, Town Manager; and Barbara Ripley, Executive Assistant.

The meeting was called to order at 7:36 PM.

Mr. Witten explained that the meeting began a few minutes late due to an Executive Session which was held immediately before. Next, he offered congratulations to the Duxbury High School Varsity Football Team, for winning the Division 2A State Championship at Gillette Stadium on December 6.

### **OPEN FORUM**

No items were discussed.

### **AFFORDABLE HOUSING PURCHASE ASSISTANCE PROGRAM**

Ms. Sullivan explained that the 2008 Annual Town Meeting authorized \$500,000.00 for this program. It allows the Town to “buy down” the cost of a qualifying homes, so that the resulting mortgages are affordable. Ms. Sullivan provided draft program guidelines to the Board for their review. Town Counsel has also been asked to review the guidelines this week, so it is hoped that they can be voted on at the next meeting. The Affordable Housing Trust would like to launch the program in January 2009.

Ms. Sullivan explained some of the guidelines. There are income and asset limits for the applicants. The applicant must be a first-time home buyer, and the home must be used as a primary residence. Successful applicants will be chosen by lottery. Preference will be given to Town employees, Town residents, and employees of Duxbury businesses. The purchased homes will carry a deed rider to ensure their continued affordability.

Ms. Sullivan explained that lottery winners will have sixty days to execute a Purchase and Sale agreement for an affordable home. Mr. Witten suggested that the guidelines include an option to extend this deadline for an additional thirty days.

Ms. Sullivan thanked the members of the Affordable Housing Trust for all of their hard work.

### **LAND USE SUMMIT**

Ms. Ripley was asked to research available dates and times at the Duxbury Senior Center for another joint meeting of Land Use Boards.

## LICENSE RENEWALS

Ms. Ripley explained that licenses can be withheld from applicants who have not paid their taxes in the preceding twelve months. No applicants were in that category.

**Liquor Licenses:** Mr. Martecchini moved that the Board of Selectmen renew the following liquor licenses for the year 2009, subject to satisfactory inspection by the Inspectional Services Department, and provision of proof of server training. Second by Ms. Sullivan. Vote: 3:0:0.

### Common Victualler: All-Alcoholic Beverages

Mile Post Tavern
Sun Tavern
Tsang's Café, Inc.
Wildflower Café

### Inn-holder: All-Alcoholic Beverages

Winsor House Inn
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### Club: All-Alcoholic Beverages

Duxbury Veteran's Club
Village at Duxbury

### Retail: All-Alcoholic Beverages

Millbrook Market
Bennett's General Store
Duxbury Wine & Spirits
Osborn's Country Store
Casey's Fine Wines & Spirits

### Retail: Wine & Malt Only

Vintages Wine Shop
La Maison Du Vin
Foodies Duxbury Market

**Other Licenses:** Ms. Sullivan moved that the Board renew the following licenses for 2009, subject to the provision of all renewal paperwork and fees to the Board of Selectmen office. Second by Mr. Martecchini. Vote: 3:0:0.

Millbrook Motors, Inc.		Class I Auto
Autobuys		Class II Auto
Bayside Marine Corp.		Class II Auto
Saint George St. Garage		Class II Auto
Alden Elementary School		Common Victualler
Bay Path at Duxbury		Common Victualler
Benchwarmer Sub Shop		Common Victualler
Bennett's General Store		Common Victualler
Bread Board @ Dux. High		Common Victualler
Chandler School		Common Victualler
Crossroads for Kids, Inc.		Common Victualler
Dimitri's Pizza		Common Victualler
D'Orazio's		Common Victualler
Dunkin Donuts		Common Victualler
Duxbury Beach Park		Common Victualler
Duxbury Deli		Common Victualler
Duxbury High School		Common Victualler
Duxbury Middle School		Common Victualler
Duxbury Pizza		Common Victualler
Duxbury Senior Center		Common Victualler
Duxbury Yacht Club		Common Victualler
Entrée Vous		Common Victualler
Farfars Danish Ice Cream		Common Victualler
First Parish Church		Common Victualler
Foodies		Common Victualler
French Memories		Common Victualler
Holy Family Church		Common Victualler
Mile Post Tavern		Common Victualler
Millbrook Market		Common Victualler
Mirimar Retreat		Common Victualler
Osborn's Country Store		Common Victualler

Scoops, The Ice Cream Shop		Common Victualler
Snug Harbor Fish Company		Common Victualler
Sun Tavern		Common Victualler
Tsang's Café, Inc.		Common Victualler
Uncommon Grounds		Common Victualler
Vintages Wine Shop		Common Victualler
Wildflower Café		Common Victualler
Mile Post Tavern		Entertainment
Sun Tavern		Entertainment
Wildflower Café		Entertainment
Winsor House Inn		Entertainment
Outback Livery		Livery
J's Ice Cream		General Lic. (Ice Cream Truck)
Jake's Dogs		General Lic. (Hot Dog Vendor)
Duxbury Beach Park		General Lic. (Parking Lot)
Winsor House Inn		Innholder

**REQUEST FOR ONE-DAY LIQUOR LICENSE: PATRICK BROWNE FOR THE DUXBURY RURAL & HISTORICAL SOCIETY**

Mr. Martecchini moved that that Mr. Patrick Browne, as a representative of the Duxbury Rural & Historical Society be granted a One-Day Wine & Malt License to hold a members' party at the King Caesar House (120 King Caesar Road) on December 12, 2008 from 6:00 to 8:00 PM, subject to the conditions listed on the license. Second by Ms. Sullivan. Vote: 3:0:0.

**TOWN MANAGER BRIEF**

- 1) **GATRA Bus Service:** This began on December 1. The first ten days are free to riders.
- 2) **COMCAST** has discontinued the CN8 Network.
- 3) In February, analog service will no longer be available to television viewers. Please call 1-800-COMCAST for help, if needed.
- 4) Construction costs in November were: \$1,680,211.00, which was much better than expected. This helps with the source of revenue known as "new growth".

- 5) Christine Stickney, Duxbury Planning Director, will be leaving the Town of Duxbury for a position in Braintree, effective January 5. Mr. MacDonald congratulated her, as the new position represents a promotion. Mr. Martecchini and Ms. Sullivan both noted that Ms. Stickney has done an excellent job with the Town. She served on numerous committees and worked hard to secure grant money. She will be missed.
- 6) The Town Manager budget presentation will take place on Monday, December 15, 2008. The School Committee will be invited.
- 7) The Town Hall holiday schedule will be announced next week.
- 8) Beginning January 5, 2009, Selectmen meetings will begin at 7:00 PM. Now that Town Hall is open until 7:00 PM on Monday nights, it makes more sense to begin the meetings at that time.

#### **MINUTES**

Mr. Martecchini moved that the Board accept the Executive Session minutes of December 1, 2008 as presented, with their contents to remain sealed until the need for confidentiality has passed. Second by Ms. Sullivan. Vote: 3:0:0.

Mr. Martecchini moved that the Board accept the Open Session minutes of December 1, 2008 as presented. Second by Ms. Sullivan. Vote: 3:0:0.

#### **BOARDS & COMMITTEES**

Mr. Martecchini announced that Mr. Jack Griffin has resigned as a member of the Local Housing Partnership, due to work commitments. Mr. Martecchini thanked Mr. Griffin for his excellent service to the committee.

#### **LAND PURCHASE**

Mr. Witten noted that the Board voted in Executive Session on November 17, 2008 to authorize the purchase of a parcel of land owned by Benjamin Goodrich (from Conservation Funds). Mr. Witten suggested that the vote be taken again in open session.

Ms. Sullivan moved that the Board endorse purchasing parcel 070-001-004 in the amount of \$15,000.00 plus associated costs. Second by Mr. Martecchini. Vote: 3:0:0.

#### **ANNOUNCEMENTS**

- 1) Mr. Martecchini announced that the deadline for submission of 2009 Special and Annual Town Meeting articles is December 9 (tomorrow).
- 2) Ms. Sullivan commented that she attended the Duxbury Beach Reservation Annual Meeting. She discovered that the Federal Emergency Management Association would be unlikely to fund restoration efforts for Duxbury Beach if it were damaged in a big storm. If the damage exceeded the lease money paid by the Town, the Town would have to fund the balance.

#### **ADJOURNMENT**

Ms. Sullivan moved for adjournment at 8:30 PM. Second by Mr. Martecchini. Vote: 3:0:0.